

PAYMENT \$ _____ CK# _____ DATE PAID _____ KEY _____ HOURS _____

**FACILITY RENTAL FORM
COMMUNITY BUILDING – ANNEX – POOL**

I am a P.M.C.I.A. resident over the age of 21 and request the use of the Community Building () Annex () Pool ()
on _____ 2023. The purpose of the function for which the facility will be used is:

_____. The organization or group using the facility is: (check one) profit ()
non-profit (), private party (). We will be serving food (), alcoholic beverages ().

The Association shall not, nor shall any officer, Board member or employee thereof, be liable or responsible for any accident, loss or damage happening or occurring in the use of the facility requested and said organization or group shall indemnify and hold harmless said Association, to wit, Piper’s Meadow Community Improvement Association, and its’ Board of Directors, individually, and as a group and its’ employees in the event of any and all liability arising there from. Individuals renting the facilities must be 21 years of age or older. The property owner must be in good standing with the P.M.C.I.A. with no outstanding HOA fees and open Deed Restriction Violations. No one under 21 years of age is permitted to drink alcoholic beverages on the premises, and there must be adult supervision at parties for individuals under 21 years of age. When renting the pool no intoxication or alcoholic beverages will be allowed in the pool area.

CONTRACT

It is understood that the terms of the contract for the use of the Association Community Building and Annex will be as follows:

The rental fee for the Community Building is **\$200.00** and the Annex is **\$100.00** per event. A security deposit is required of **\$250.00**. A cleaning deposit is required of **\$100.00**. Separate checks are required per event. At the conclusion of the event, the facility must be left in a neat, clean, and orderly condition. The tables and chairs must be cleaned and returned to the proper storage area unless instructed otherwise. All trash is to be removed to the trash bin next to the Annex building. There is a checklist of all cleaning items to be taken care of to avoid forfeiting the cleaning deposit. In cases where the facility is not cleaned the \$100.00 deposit will not be returned. The security check is not deposited unless necessary to recover damage repair and for additional cleaning or to replace a lost key. There is a returned check fee of \$15.00 in addition to the rental fee in the event of insufficient funds. If no damage occurs and no additional clean-up is required, the deposit checks will be returned within the next office day. The facility is available until 1:00 am.

POOL RENTAL: The pool is available with adequate notice to rent for private parties only before or after normal pool hours, maximum of 2 hours. The pool rental fee is \$75.00. Two (2) lifeguards are required at a cost determined by the pool contractor. Payment for guards is due at the time of contract payable to the pool contractor supplying the guards (Gulf Coast Aquatics). Visit <https://gulfcoastaquatics.com/pool-parties> for more information.

SIGNED _____ DATE _____

(PRINTNAME) _____ PHONE NUMBER _____

ADDRESS _____ EMAIL ADDRESS _____

ACCEPTED FOR P.M.C.I.A. _____

COMMUNITY BUILDING COUNT: 48” Round Table (6) Oblong 6’ (1) Oblong 8’ (6) Chairs (73)
ANNEX COUNT: Oblong 6’ (3) Oblong 8’ (4) Chairs (41)

FACILITY RENTAL

Our Community Building, Annex and Pool are available for rental to our Homeowners and Residents only.

Please note the following requirements and procedures:

- All facility rental fees and the deposit must be paid two weeks prior to the day of the event. The checks for the fees and the deposit must be provided by the Homeowner or resident only. We cannot accept credit or debit cards.
- A two week cancellation notice is required or the rental fee will be forfeited.
- The key must be returned after the close of the event and may be dropped into the mail drop that is located by the office entrance. There is charge of \$100.00 for a lost or stolen key to cover the expense to re key the building.
- Homeowners or residents are responsible to read our facility rental contact. This will insure that all deposits are returned. If a deposit is not returned the responsible party will be contacted with an explanation.

CHECK LIST FOR AFTER THE EVENT

- Place chairs and tables back in position found upon arrival
- Remove trash and place in trash receptacle beside Annex
- Remove all decorations
- **Return the key to office or place in the drop box by the office door if after hours**

SIGNED _____ PRINT NAME _____